

**STAFF MEETING MINUTES
LANCASTER COUNTY BOARD OF COMMISSIONERS
COUNTY-CITY BUILDING
ROOM 113
THURSDAY, JULY 27, 2006
8:30 A.M.**

Commissioners Present: Deb Schorr, Chair
Bob Workman, Vice Chair
Bernie Heier
Ray Stevens

Commissioners Absent: Larry Hudkins

Others Present: Kerry Eagan, Chief Administrative Officer
Gwen Thorpe, Deputy Chief Administrative Officer
Trish Owen, Chief Deputy County Clerk
Kristy Mundt, Deputy County Attorney
Ann Taylor, County Clerk's Office

The Vice Chair opened the meeting at 8:31 a.m.

AGENDA ITEM

1 APPROVAL OF STAFF MEETING MINUTES OF TUESDAY, JULY 20, 2006

MOTION: Stevens moved and Heier seconded approval of the Staff Meeting minutes dated July 20, 2006. Stevens, Workman and Heier voted aye. Schorr was absent from voting. Motion carried.

2 ADDITIONS TO THE AGENDA

Item held.

**3 ADDRESS CORRECTIONS FOR UNINCORPORATED VILLAGES -
Doug Pillard, County Engineering, Terry Kathe, Building and Safety
Department**

Discussion took place with Doug Pillard, County Engineering, and Terry Kathe, Building and Safety Department, of whether to proceed with address corrections for the unincorporated villages and renaming of streets to correspond with the county section line roads. A plat map of the Unincorporated Village of Kramer was presented as an example of where numbered streets do not correspond with numbering of county section line roads (Exhibit A). It was suggested that the residents be allowed to participate in renaming of the east/west streets.

Schorr arrived at 8:49 a.m.

MOTION: Workman moved and Heier seconded to direct Kerry Eagan, Chief Administrative Officer, to draft a letter to residents of the unincorporated villages notifying them of the County Board's intention to proceed with readdressing and indicating that there may be an opportunity for them to make recommendations on renaming of east/west streets. Workman, Heier, Stevens and Schorr voted aye. Motion carried.

ADDITIONS TO THE AGENDA

- A. Keno Human Services Prevention Fund Advisory Board Membership
- B. Meeting with Auditors
- C. Microcomputer Request C#2006-274, \$615.55 from District Court for a Laser Printer (Exhibit B)
- D. Guest from China
- E. Employer Support of the Guard and Reserve (ESGR)
- F. Meeting to Discuss Railroad Crossing at 44th Street and Cornhusker Highway

MOTION: Stevens moved and Heier seconded approval of the additions to the agenda.

4 TRABERT HALL ROOF BIDS - Don Killeen, County Property Manager

Don Killeen, County Property Manager, said the cost of the roof will be greater than the initial estimate of \$115,000, as asbestos was discovered in the old roof. Only one bid was received. He indicated that the cost (\$179,777) will be paid out of the Building Fund.

NOTE: The Board will take action on the bid at the Tuesday, August 1, 2006 Board of Commissioners Meeting.

ADDITIONS TO THE AGENDA

B. Meeting with Auditors

Schorr reported on a meeting with the auditors to discuss changes in governmental requirements regarding fraud (misappropriation of assets and fraudulent financial reporting). Recommendations include formation of an Audit Committee and have a member of the Association of Certified Fraud Examiners (ACFE) Management Team talk to directors and elected officials about letting employees know that fraud is not acceptable. She suggested that the Management Team Retreat may be an appropriate time for that discussion.

C. Microcomputer Request C#2006-274, \$615.55 from District Court for a Laser Printer (Exhibit B)

MOTION: Workman moved and Heier seconded approval. Workman, Heier and Schorr voted aye. Stevens voted no. Motion carried.

- 5 **A) COUNTY CHANGE OF ZONE NO. 06022, COUNTY SPECIAL PERMIT NO. 06028, AND COUNTY PRELIMINARY PLAT NO. 06005 (WENDELIN ESTATES), SOUTHWEST 2ND AND WEST SPRAGUE ROAD; AND B) COUNTY SPECIAL PERMIT NO. 05058, MARTELL DEVELOPMENT COMMUNITY UNIT PLAN (CUP), SOUTHWEST 29TH STREET AND MARTELL ROAD - Mike DeKalb, Planning Department**

A) County Change of Zone No. 06022, County Special Permit No. 06028 and County Preliminary Plat No. 06028 (Wendelin Estates)

Mike DeKalb, Planning Department, gave an overview of County Change of Zone No. 06022, a request from Agriculture (AG) District to Agricultural Residential (AGR) District; County Special Permit No. 06028, a request for authority to develop dwelling units within 1320' of a public lake; and County Preliminary Plat No. 06005 (Wendelin Estates) a request for 26 residential acreage lots, on property at Southwest 62nd Street and West Sprague Road (Exhibit C). He noted that the property is adjacent to existing Agricultural Residential (AGR) District property, adjacent to an existing acreage subdivision (Kicking Bird Subdivision) and is on a paved road. There is a recommendation of denial from Planning staff and the Planning Commission based on conclusion that the request is not in conformance with the 2025 Comprehensive Plan.

Stevens noted that the Board approved a final plat on 75 acres of the 156 acre parcel in March.

DeKalb said half of the street for the Kicking Bird Subdivision was included in this parcel and it was part of that subdivision. It was shown as an unbuildable outlot, due to terms of the trust it was held in. The trust has since been changed to allow development.

J.D. Burt, Design Associates, appeared and answered questions on street connections. He said a density of at least five acres of lot area has been maintained; each lot, excluding wetlands, is a minimum of three acres; and Glenrose Ridge has been extended to the west boundary line with no disruption to wetlands.

B) County Special Permit No. 05058 and Martell Development Community Unit Plan (CUP)

DeKalb gave an overview of County Special Permit No. 05058, Martell Development Community Unit Plan, a request for authority to develop four residential acreage lots on 20.78 acres, more or less, on property northeast of Southwest 29th Street and West Martell Road (split jurisdiction with the Village of Sprague). The Village of Sprague has recommended approval of the AGR zoning and Planning staff and the Planning Commission have recommended conditional approval.

6 PENDING LITIGATION - Doug Cyr, Chief Administrative Deputy County Attorney; Kristy Mundt, Deputy County Attorney

MOTION: Heier moved and Workman seconded to enter Executive Session at 9:47 a.m. for discussion of pending litigation. Stevens, Heier, Workman, Hudkins and Schorr voted aye. Motion carried.

MOTION: Stevens moved and Heier seconded to exit Executive Session at 10:16 a.m. Heier, Workman, Stevens and Schorr voted aye. Motion carried.

ADDITIONS TO THE AGENDA

A. Keno Human Services Prevention Fund Advisory Board Membership

Schorr said she would like to see a rural perspective maintained and suggested that the Board reconsider its action at the Tuesday, July 18, 2006 Board of Commissioners Meeting to appoint two new members (Amy Ames and Jane Kinsey). She agreed to contact Dr. Roy Baker, who is the Superintendent at Norris Public Schools and whose term expires in July, 2006, to see if he has a counterpart who would be willing to serve on the Advisory Board.

D. Guest from China

Board consensus was to recognize the guest at the Tuesday, August 1, 2006 Board of Commissioners Meeting.

E. Employer Support of the Guard and Reserve (ESGR)

Workman reported on his visit to a Naval Station Norfolk, in Norfolk, Virginia. He said the purpose of the trip was to make employers aware of how important the National Guard and Reserve are to military forces and said he signed a pledge to try to improve support of National Guard and Reserve employees. Representatives of the Nebraska ESGR Committee will present the pledge and explain the program at the Tuesday, August 1, 2006 Board of Commissioners Meeting.

F. Meeting to Discuss Railroad Crossing at 44th Street and Cornhusker Highway

Workman reported on the meeting that was to discuss neighborhood concerns regarding new rules which require trains to sound their horns for 20 seconds before entering an intersection. It is estimated that 70-80 trains cross at that intersection each day. He said he supports closed the intersection on a temporary basis, noting the Railroad Transportation Safety District (RTSD) has approved \$25,000 for an engineering study to analyze that stretch of road.

7 ACTION ITEMS

- A. Maintenance Agreement for Enclosure of Tape Drive Back-Up for City-County Word Processing Servers (Total Cost \$775, County Share \$387.50)

MOTION: Stevens moved and Workman seconded approval. Workman, Stevens and Schorr voted aye. Heier voted no. Motion carried.

8 ADMINISTRATIVE OFFICER REPORT

- A. County Board Website

Brief discussion took place with Cori Beattie, County Board Administrative Secretary, with consensus to: 1) Add a group photograph and biographies to the County Board of Commissioners webpage; and 2) Schedule discussion of webpage content and updates with the Management Team.

- B. County Resolution No. 02-0253 (Reimbursement of Expenses - Meals)

Eagan reported that per diem rates are not automatically adjusted.

Stevens suggested inclusion of the following clause: *Employees will not be reimbursed for any meal provided by the conference or airline.*

Board consensus was to schedule additional discussion with Tim Genuchi, Accounting Operations Manager for the County Clerk's Office.

- C. Nebraska Association of County Officials (NACO) Southeast District Meeting (September 14, 2006)

Workman indicated plans to attend.

- D. Date for the One and Six Year Road and Bridge Improvement Program Public Hearing (Tentative Dates are Tuesday, November 14, 2006 or Thursday, November 16, 2006)

The Board scheduled the public hearing on Thursday, November 16, 2006 at 7 p.m.

- E. Fiscal Year 2006-07 Budget Narrative and Press Release

The Board approved the Lancaster County, Nebraska Budget Narrative for Fiscal Year 2006-07 and a press release on the proposed budget (see agenda packet).

- F. Dirt Mining Task Force

Discussion took place regarding whether to form a task force, the charge and membership. The Board decided to schedule additional discussion with representatives of the Planning Department, Building and Safety Department and the Lower Platte South Natural Resources District (NRD).

- G. Family Day Proclamation

The Board scheduled the item on the Tuesday, August 1, 2006 Board of Commissioners Meeting agenda.

9 BOARD MEMBER MEETINGS

- A. Jail Steering Committee - Stevens

Stevens said discussion focused on an evaluation tool and two possible scenarios: 1) Expand the existing jail, close "H" Street and take over the parking lot to the south; and 2) Acquire land to build a new jail facility, utilize the existing jail facility for short-stay inmates and close the Lancaster Correctional Facility (LCF).

The Board briefly discussed touring other jail facilities.

- B. Lincoln Independent Business Association (LIBA) Monthly Meeting - Stevens, Schorr

Schorr said the tax levy and dirt mining were discussed.

- C. Air Pollution Control Advisory Board - Hudkins

No report.

- D. Youth Services Center Advisory Committee - Heier

No report.

- E. Keno Prevention Advisory Committee - Schorr

Schorr said funding recommendations were discussed.

- F. Community Mental Health Center (CMHC) Advisory Committee - Stevens

Stevens said Dr. Sanat Roy came and discussed his role. Concerns regarding LB 1199 (changed provisions relating to sexual assault of a child, sex offenders and renamed the Nebraska Mental Health Commitment Act) were also discussed.

- G. Chamber Public Policy Committee - Stevens

Stevens said discussion focused on the Lincoln Public Schools (LPS) budget.

10 ADJOURNMENT

MOTION: Stevens moved and Heier seconded to adjourn the meeting at 11:25 a.m. Heier, Workman, Stevens and Schorr voted aye. Motion carried.

Bruce Medcalf
Lancaster County Clerk